



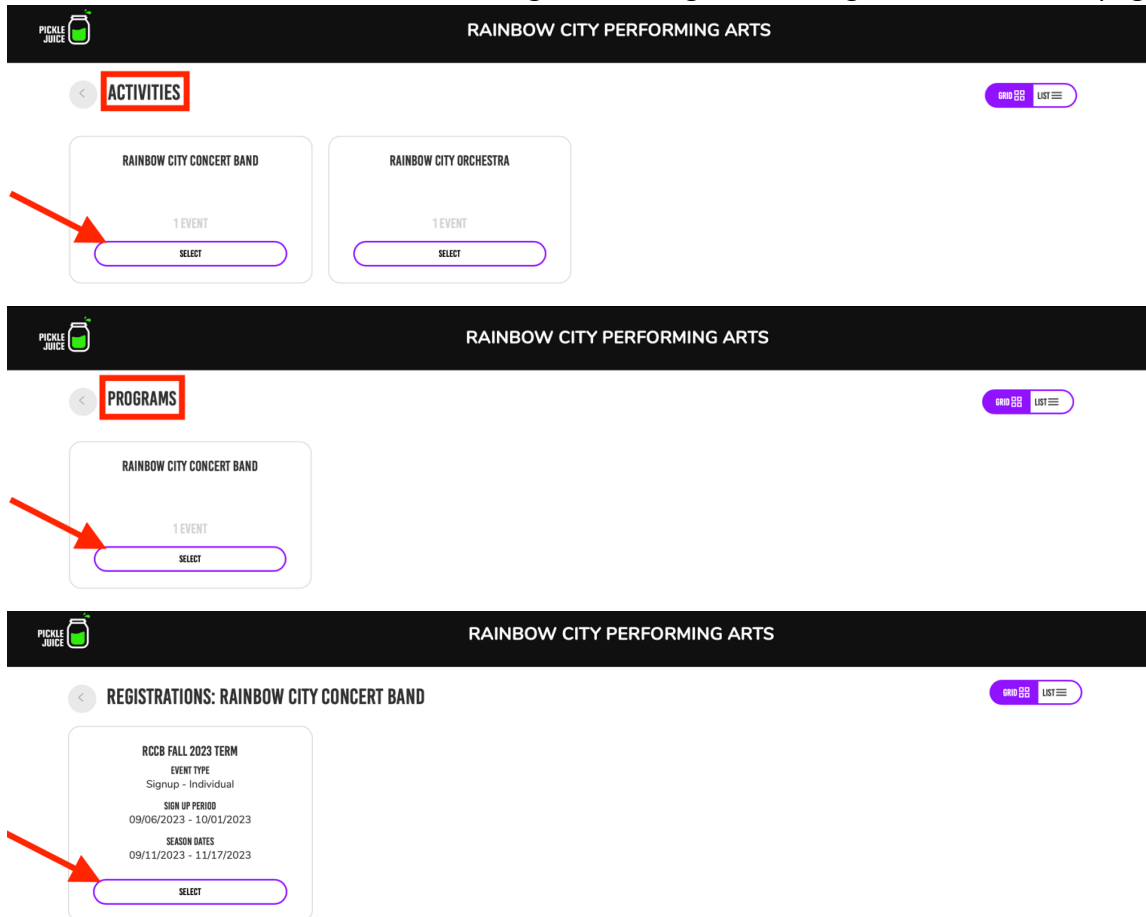
Registration and Dues Payment

Beginning with the fall 2023 term, Rainbow City Performing Arts is implementing a new registration and dues payment system called Pickle Juice. This document describes how to register. Note that you must pay your dues in full, elect an optional payment plan, or supply a discount code in order to complete your registration.

If you have any questions, concerns, or trouble registering, please contact Director of Membership Jono Green at membership@rainbowcity.org or send them a private chat on band.us.

At a later date, RCPA will add options in Pickle Juice to request name tags and to purchase merchandise and other items, such as discounted concert tickets and parking passes, when available.

1. Open the direct link to the registration page for the ensemble and term you are interested in. A direct link will be provided in band.us. Or:
 - a. All open RCPA registrations are available here: <https://go.rainbowcity.org/rcpa-open-registrations>
 - b. From the link with all open RCPA registrations above, you will need to select the ensemble twice — first under Activities and then under Programs — to get to the registration selection page, e.g.:



RCPA Registration and Dues Payment

2. The registration page will look something like this:

RCCB FALL 2023 TERM

REGISTRATION TYPE
Open Registration

REGISTRATION DATES
09/05/2023 - 09/30/2023

REGISTRATION DESCRIPTION
Rainbow City Concert Band fall 2023 term

Rehearsals: Mondays, 7-9:30pm, UCUCC
4515 16th Ave NE, Seattle, 98105

Fall concert: Friday, November 17 at Benaroya Hall

You must pay dues in full, use a discount code, or elect the optional payment plan (see below) in order to complete your registration.

Angel Fund recipients: Emily Ranta, RCPA Finance Director, will email you a discount code. Please contact Emily at finance@rainbowcity.org with questions.

In multiple ensembles during fall term? Pay dues or use Angel fund discount code on first registration and use discount code 2ENSEMB on subsequent registration(s).

FEES		GENDER
Registration Fees		N/A
Member Dues	\$75.00	PARENTAL CONSENT TO REGISTER
Optional Fees		No
Angel Fund donation (increments of \$5)	\$5.00	REGISTRATION CONTACT
Angel Fund donation (increments of \$25)	\$25.00	Jono Green
		membership@rainbowcity.org

* Additional Processing Fees apply

OPTIONAL PAYMENT PLAN
Down Payment \$0

Additional Payment Due Dates

Click the SIGN UP button in the upper right-hand corner.

3. You will be taken to the sign-up page.

- Enter your first name, last name, email address, password, and password again to confirm, then click the SIGN UP button.
- If you've already created an account, click the purple text that says Sign In.



Already have an account? [Sign In](#)

First Name

Last Name

Email address

Password

Password Again

By selecting Sign Up, I agree to the [Terms of Service](#) and [Privacy Notice](#)

SIGN UP

Powered by
PICKLE JUICE

4. On the Participant Info screen, enter your address information, gender, date of birth, and mobile number, then click the CONTINUE button in the lower right.

- If you've created an account before, default information should already be populated.
- Ignore the "Copy address from Parent One" link (the primary use case for this tool is school sports clubs).
- Enrolling in the text communication program is checked by default but completely optional.

RCPA Registration and Dues Payment

- d. Note: the only gender options available are Male, Female, and Other — RCPA asked to have this modified or removed, but neither is an option at this time. Due to these being the only options, RCPA will not use this information.

RAINBOW CITY PERFORMING ARTS

RCCB FALL 2023 TERM

PARTICIPANT INFO

Participant Questions Documents Fees Payment

First Name: Jono
Last Name: Green
Email Address: jono206@rcpm.me
Address: [Copy address from Parent One]
City: []
State: []
Zip: []
Gender: []
Date of Birth (MM-DD-YYYY): []
Mobile #: []

Enroll me in the text communications program.
By participating, I consent to receive text messages sent by an automatic telephone dialing system. Consent to these terms is not a condition of purchase.

CONTINUE

5. On the Additional Info screen, enter your pronouns, the instrument you are playing for the term in the ensemble you're registering for, and emergency contact information, then click the CONTINUE button in the lower right.
- If you are playing more than one instrument in the ensemble or one that is unlisted, please select Other / multiple at the bottom of the list and specify in the Notes section.
 - You can also use the optional Notes section to provide any other information.

RAINBOW CITY PERFORMING ARTS

RCCB FALL 2023 TERM

ADDITIONAL INFO

Participant Questions Documents Fees Payment

Preferred pronouns: Enter Answer...
Instrument: Select Answer...
Emergency Contact: Enter Answer...
Emergency Contact Phone Number: Phone Number []
Notes: Enter Answer...

CONTINUE

6. On the Documents page under Terms and Conditions, read the RCPA Code of Conduct by clicking the text next to the checkbox to open a pop-up. You may also download a copy from the link under View & Download Important Documents near the bottom. Click the checkbox and type your name in the Signature box to indicate that you have read and agree to be bound by the Code of Conduct, then click the CONTINUE button in the lower (middle) right.

RCPA Registration and Dues Payment

PICKLE JUICE RAINBOW CITY PERFORMING ARTS + JG

DOCUMENTS RCCB FALL 2023 TERM

Participant Questions Documents Fees Payment

TERMS AND CONDITIONS
Please read and digitally accept the Terms and Conditions for this event.
 RCPA Code of Conduct
Please type your name to sign indicating that you have read and agree to be bound by the RCPA Code of Conduct.
Signature

VIEW & DOWNLOAD IMPORTANT DOCUMENTS
RCPA Code of Conduct 2023.09.05.pdf

CONTINUE

7. The Fees page will list Member Dues under Required Fees. A 4% service charge will apply to cover processing costs.
- You will have the option to use a discount code or elect an optional payment plan in a subsequent step.
 - You can optionally check to include an Angel Fund donation under Optional Fees. Donations can be made in \$5 and \$25 increments, and the quantity of each can be set up to 12.
 - Click the CONTINUE button in the lower right.

PICKLE JUICE RAINBOW CITY PERFORMING ARTS + JG

FEES RCCB FALL 2023 TERM

Participant Questions Documents Fees Payment

REQUIRED FEES

Member Dues		\$75.00
Subtotal		\$75.00

OPTIONAL FEES

	QTY	
<input type="checkbox"/> Angel Fund donation (increments of \$5) (\$5.00)	Qty 1	\$0.00
<input type="checkbox"/> Angel Fund donation (increments of \$25) (\$25.00)	Qty 1	\$0.00
Subtotal		\$0.00

TOTALS

Total Due		\$75.00 + Processing Fees
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CONTINUE

8. Review and confirm the information you provided, then click the CONFIRM AND PAY button in the lower right.

9. On the Payment page, select your payment option and fill out the necessary fields.
- a. If you are paying in full:
 - i. Select Pay in Full from the Payment Options drop down list, provide your card details under Payment Methods, and fill out the Billing Address fields. You will be shown a breakdown of the total due immediately.
 - b. If you elect the optional payment plan:
 - i. Select Payment Plan (Credit Card) from the Payment Options drop down list, provide your card details under Payment Methods, and fill out the Billing Address fields. You will be shown a breakdown of the total due immediately and the payment amounts and dates on which your card will be automatically charged.
 - ii. You can request an adjustment to the payment dates, if necessary, by emailing membership@rainbowcity.org after completing the registration.
 - c. If you:
 - are using the Angel Fund (to request, visit <https://rainbowcity.org/members/angel-fund/> and click to fill out the form — contact finance@rainbowcity.org with any questions),
 - submitting a secondary registration for the same quarter (discount code ZENSEMB),
 - are a senior person (discount code SENIOR),
 - are staff, or
 - have another discount code:
 - i. Enter the Discount Code and click the Apply button. Note that discount codes are case-sensitive.
 - ii. If your discount code is for 100%, select Pay in Full from the Payment Options drop down list and you don't need to fill out any other information. Otherwise, also complete the sections marked for a and b.

RCPA Registration and Dues Payment

- d. Click the PROCESS PAYMENT button in the lower right above the refund policy.

PAYMENT RCCB FALL 2023 TERM

Participant Questions Documents Fees Payment

PAYMENT OPTIONS a, b, c

Payment Options
Pay in Full

PAYMENT METHODS a, b, c

Cardholder Name
Card Number
MM YYY CVV
CANCEL

BILLING ADDRESS a, b, c

Address 1
Address 2
City
State Zip

SUMMARY

Member Dues	\$75.00
Processing Fee	\$3.00
Total	\$78.00
Total Due Today:	\$78.00

Discount Code **APPLY** c

PROCESS PAYMENT d

REFUND POLICY

Life happens, and we get it. If you need have your membership refunded, simply reach out to our Director of Membership. If it's greater than 2 weeks from the term's first performance, we'll gladly refund your membership in full. After that, we won't be able to offer refunds for membership cancellations.

10. You should receive a Confirmation screen with an invoice number. If you used a credit card, you should also receive an email confirmation. Click DONE in the upper right.

CONFIRMATION RAINBOW CITY PERFORMING ARTS

Participant Questions Documents Fees Payment

Invoice #: 10

Thank you for registering for RCCB Fall 2023 Term! Your payment amount of \$[redacted] was successfully processed and approved. You have been sent a payment confirmation email to [redacted].

DONE

11. Please note that if you are participating in multiple ensembles, you will need to submit a new registration for each ensemble. The participant info should populate with your default information.
- a. If you are participating in multiple ensembles during the same quarter, please pay your dues or use a discount code on the first registration, then use discount code 2ENSEMB (case-sensitive) on the subsequent registration(s).

Thank you for completing your registration and your contributions to RCPA! If you have any trouble at all, don't give up! Please contact Director of Membership Jono Green by email at membership@rainbowcity.org or send them a private chat message on band.us.